

THE CONSTITUTION OF THE INDIAN RED CROSS SOCIETY DISTRICT BRANCH, HISAR

Consequent upon the bifurcation of Indian Red Cross Society, Punjab and Haryana States Branch in two separate units, in June 1971, and adoption of a revised Constitution by the Indian Red Cross Society, Haryana State Branch, it has become expedient to revise the Constitution of the District Branch in conformity with the constitution of the Indian Red Cross Society, Haryana State Branch.

Aims and Object

1. The aims and objects of the Indian Red Cross Branch Hisar shall be:-
 - Hospital Welfare, Community Health and sanitation.
 - Relief of sick, suffering and wounded persons.
 - Relief of soldier, sailor, airmen and other Military personnel.
 - Maternity and Child Welfare.
 - To organize youths welfare activities and help to the youth wing (Junior Red Cross) of the Red Cross.
 - Blood Transfusion Services.
 - Training of Directors, Lady Health Visitors, Midwives, Nurses, Dais etc.
 - Disaster and Emergency relief of all Kinds.
 - Help the Haryana State Red Cross Branch of the Indian Red Cross Society.
 - Assistance to St. John Ambulance Association and charitable institutions approved by the State Branch of the Indian Red Cross Society.
 - All over objects mentioned in the first Schedule of Act. XV of 1920 (with amendments upto date)
 - To work in the field of Drug Abuse/Prevention/Prohibition.

2. The Distt. Branch shall follow all rules and regulations framed by the State Branch and shall carry out the directives issued by the State Branch from time to time.

PRESIDENT AND VICE-PRESIDENT

3. **President.**

The Deputy Commissioner, Hisar shall be the Ex-Officio President of the District Branch.

4. **Vice-President**

The Civil Surgeon Hisar shall be the Ex-Office Vice-President of the District Branch.

MEMBERSHIP

5. i) There shall be the following categories of members :

- a) Patron
- b) Vice_patron
- c) Life Members
- d) Annual Members
- e) Life Associates
- f) Annual Associates
- g) Institutional Members

ii) Honorary Vice-President shall be subscriber of Rs. 20,000/- or more funds to the District Branch

iii) A person who subscribes Rs. 10,000/- in one consolidate contribution to the funds of the District Branch shall be enrolled as a patron.

A Patron on Payment of a further sum of Rs. 10,000/- may become an Honorary Vice-President.

iv) A person who subscribes Rs. 2,000/- in one consolidate contribution to the funds of the District Branch shall be a Vice-Patron.

A Vice Patron on payment of a further sum of Rs. 8,000/- may become a patron.

v) A person who subscribes not less than 250/- to the funds of the District Branch in one consolidate contribution shall be a life Member. A life Member on payment of further sum of Rs. 1750/- may become a Vice-Patron.

- vi) A person who pays an annual subscription of Rs. 15/- shall be enrolled as an annual Member. An annual member may at any time compound all further subscription & become a Life Member on payment of Rs. 250/
- vii) A person who subscribes Rs. 100/- to the funds of the District Branch in one consolidate contribution shall be a Life Associate.
- viii) A person who pays a minimum annual subscription of Rs. 2/- only shall be an Annual Associate.
- ix) A firm or institution may become an Institutional Member by paying an annual subscription subject to minimum of Rs. 250/- The firm, the institution may become Honorary Vice-President, Patron or Vice-Patron by paying the subscription specified for these categories in lump sum. However, the institutional membership shall be valid for twelve months from the date of such payment.

6. Collection of funds :

- a) The District Branch may collect funds for its activities and expenses through membership, fairs, fetes, variety show, Lucky Bag flags seals and special drives etc.
- b) The District Branch may receive donations in cash or kind and gifts of any properties movable or immovables, subject to any trust or conditions for any one or more of its objects.

7. Allocation of funds:

- a) The District Branch shall retain 70 percent of the collections made through membership, unspecified donations, sale proceeds of flags and seals, income from variety shows. Fairs and fetes etc and remit the remaining 30 percent to the State Branch (Amended w.e.f. 1995).
- b) All collections made through District Relief funds and lucky Bag Fund shall be meant for charity within the state of Haryana. The Distt. Branch shall, therefore remit 10 Percent of the income from these heads to the State Branch to be utilized charities in the State.

8. General Meeting:

- a) A General Meeting of the District Branch shall be held once in a year at a place date and time fixed by the President or in his absence by the Vice-President.

- b) Notice of Such General Meeting shall be given at least fortnight before the date fixed for the meeting. An accidental omission to give such notice or to dispatch the a genda to a member shall not invalidate any resolution passed at such meeting.
- c) At each General Meeting Managing Body shall be constituted.
- d) Annual report and audited statement of accounts for the previous year shall be presented at the meeting for adoption. The auditors for the District Branch for the next year shall also be appointed to audit the accounts of the District Branch.
- e) Budget estimates for the next year should be approved.
- f) Any other business may be brought forward with the permission of the Chair.

9. **Extra Ordinary General Meeting:**

- a) An Extra Ordinary General Meeting of the District Branch may be convened at any time by the President for any purpose connected with the District Branch.
- b) Seven days notice shall be given for such meeting specifying the agenda to be brought before it. No business other than specified in the agenda shall be transacted. An accidental omission to give such notice or to dispatch the agenda to the member shall not invalidate any resolution passed at such meeting.

10.

- a) All General Meeting shall be presided over by t he President or in his absence by the Vice-President or any other member nominated by the President.
- b) All questions shall be decided by the votes of the members present and taken by show to hands.
- c) In case of equality of votes the Chairman of the meeting shall have a casting vote.
- d) All questions or procedure of the meeting shall be deiced by the Chairman of the meeting.

11. **Managing Body:** The Managing Body of the District Branch shall be constituted annually at the Annual General Meeting and shall consist of 15 members as follow:

- a) The Deputy Commissioner, Hisar shall be the ex-officio President of the Managing Body.
- b) Wife of Deputy Commissioner, Hisar shall be the ex-officio Chairman of the Hospital Welfare Section.
- c) The Civil Surgeon, Hisar shall be the ex-officio Vice-President of the Managing Body.
- d) The District Education Officer, Hisar shall be the ex-officio member of the Managing Body.

- e) City Magistrate Hisar shall be the ex office Member of the Managing Body.
- f) Distt. Food & Supplies controller Hisar shall be the ex office Member of managing Body.
- g) Dy, Excise & Taxation Commissioner Hisar shall be the ex office member of the Managing Body.
- h) General Manager D.I.C. Hisar shall be the ex office Member of the Managing Body.
- i) Distt. Development & Panchyat officer Hisar shall by the ex office Member of the Managing Body.

Nominated Members :

- i. Two member shall be nominated by the President.
 - ii. Two members (to be nominated by the outgoing Manaing Body) shall be elected by the General Body. No member shall be elected for more than three terms of one year each.
 - iii. One person from each Sub. Division, who have expert knowledge of a subject or who are considered to the helpful to the District Branch in raising funds and in organizing services etc. shall be co-opted by the Managing Body as its regular members, for a period of one year term.
12. All vacancies occurring among the members of the Managing Body between the two annual General Meeting shall be filled by nomination by the President for the remaining period.
13. An ordinary meeting of the Managing Body shall be held once a quarter or earlier, if necessary, at the discretion of the President, at a date and time to be fixed by him.
- i. A notice of seven days shall be given and the agenda shall be circulated by Post or otherwise. An accidental omission to give such notice or to dispatch the agenda to a member shall not invalidate any resolution passed at such meeting.

Emergent Meeting:

14. An Emergent Meeting of the Managing Body may be held at any time by the President and in his absence by the Vice-President by giving twenty four hours notice at a place and time convenient to him.
- ii. An Emergency Meeting of the managing Body may also be called by the President upon receipt of a requisition specifying the business from five members of the Managing Body on a date and time convenient to him. At such meeting no business other than specified in the requisition shall be transacted.

- iii. In case of any emergency decision of the Managing Body/Executive Committee may be obtained by circulation of proposal among the members of the Managing Body, provided that prior approval of the President is obtained to the adoption of this procedure in each particular case.
15. At all Managing Body meeting three members present in person or by proxy shall form a quorum. Ex-officio members may be represented by their respective senior officers who shall have three right to vote.
 - i. If the quorum is not complete within half an hour of the time fixed for a meeting the meeting shall be adjourned and would be held after half an hour even if the quorum is not complete.
16. In the event of equality of votes at any meeting the Chairman shall have a casting vote.
17. The Secretary of the District Branch shall maintain record of proceedings of the meetings. The proceedings recorded shall be signed by him and the chairman of the meeting and laid before the next meeting for confirmation.
18. The Managing body shall authorize the Secretary to insure expenditure not exceeding Rs. 200/- provided it is routine item of expenditure. The salary Bill of the staff and is included in the budget estimates. Approved by the Managing Body Vide Resolution No. 5 of dated 28-05-1980 For expenses more than Rs. 200/- sanction of the President shall be obtained for all times provided in the budge. Un-budgeted expenditure would be incurred with the sanction of the President and cases laid before the Managing Body for confirmation at its next meeting.
19. The President and in his absence the Vice-President shall be the Chief-Executive Officer of the District Branch.
 - ii. The Secretary shall be the Executive Officer of the District Branch. He shall exercise control over the staff and affairs of the Branch under the guidance of the President. Vice-President and the Managing Body. He shall also have the power of attorney to set as such on behalf of the District Branch for all matter regarding agreements and the executions.
 - iii. Any notice to be given by the District Branch or the Managing Body will be valid if given on their behalf by t he Secretary of the District Branch.
20. All appointments in the District Branch shall be made by the President. The President have the power to determine the terms of employment and pay and allowances of the staff of the District Branch. The case be laid before the Managing Body for confirmation.

- ii. Notwithstanding anything contained in Rule 20 (i) the appointment of the Secretary of the District Branch shall be made by the President with prior concurrence of the State Branch.
21. All movable and immovable property acquired by the District Branch shall vest in it subject to control of the State Branch. No investment in property shall be made without the previous sanction of the State Branch.
22. Managing Body shall authorize the Secretary of the District Branch to sanction all approved budgeted expenditure in respect of salaries, T.A. Bills & Medical reimbursement & to operate upon all Types of Bank & Post office accounts of all the sections & Branches single handed upto Rs. 10,000.00/- will be signed jointly with the President. The secretary shall authorize to fill all vacancies. He will interview & select candidates for all vacancies & obtained approval of the President for candidates selected by him. (Approved by the Managing body vide Resolution No. 5 D 28/5/80).
23. If the administration of the District Branch, in the opinion of the Managing Body of the State Branch is not in accordance with principles and policies laid down by the Managing Body of the State Branch the Managing Body of the State Branch shall have the powers to dissolve the Managing Body of the District Branch and appoint an adhoc committee to run the Administration of the District Branch.
24. The Managing Body of the State Branch shall have the power to amend or alter any of the rules of the District Branch as and when necessary.
25. The power to amend the constitution of the District Branch vests with the General Body Subject to the approval of the State Branch by the majority

PRINCIPLES OF RED CROSS

Humanity

The International Red Cross and Red Crescent Movement, born o a desire to bring assistance without discrimination to the wounded on the battlefield, endeavors, in its international and national capacity to prevent and alleviate human suffering wherever it may be found. Its purpose is to protect life and health and to ensure respect for the human being. It promotes mutual understanding, friendship, cooperation and lasting peace amongst all peoples.

Impartiality

It makes no discrimination as to nationality, race, religious beliefs, class or political opinions. It endeavors to relieve the suffering of individuals, being guided solely by their needs and to give priority to the most urgent cases of distress.

Neutrality

In order to continue to enjoy the confidence of all, the Movement may not take sides in hostilities or engage at any time in controversies or a political, racial religious or ideological nature.

Independence

The Movement is independent. The national Societies, while auxiliaries in the humanitarian services of their governments and subject to the laws of their respective countries, must always maintain their autonomy so that they may be able at all times to act in accordance with principles of the Movement.

Voluntary Service

It is voluntary relief movement not prompted in any manner by desire for gain.

Unity

There can be only one Red Cross or one Red Crescent Society in any one country, It must be open to all. It must carry on its humanitarian work throughout its territory.

Universality

The International Red Cross and Red Crescent Movement in which all Societies have equal status and share equal responsibilities and duties in helping each other is worldwide.